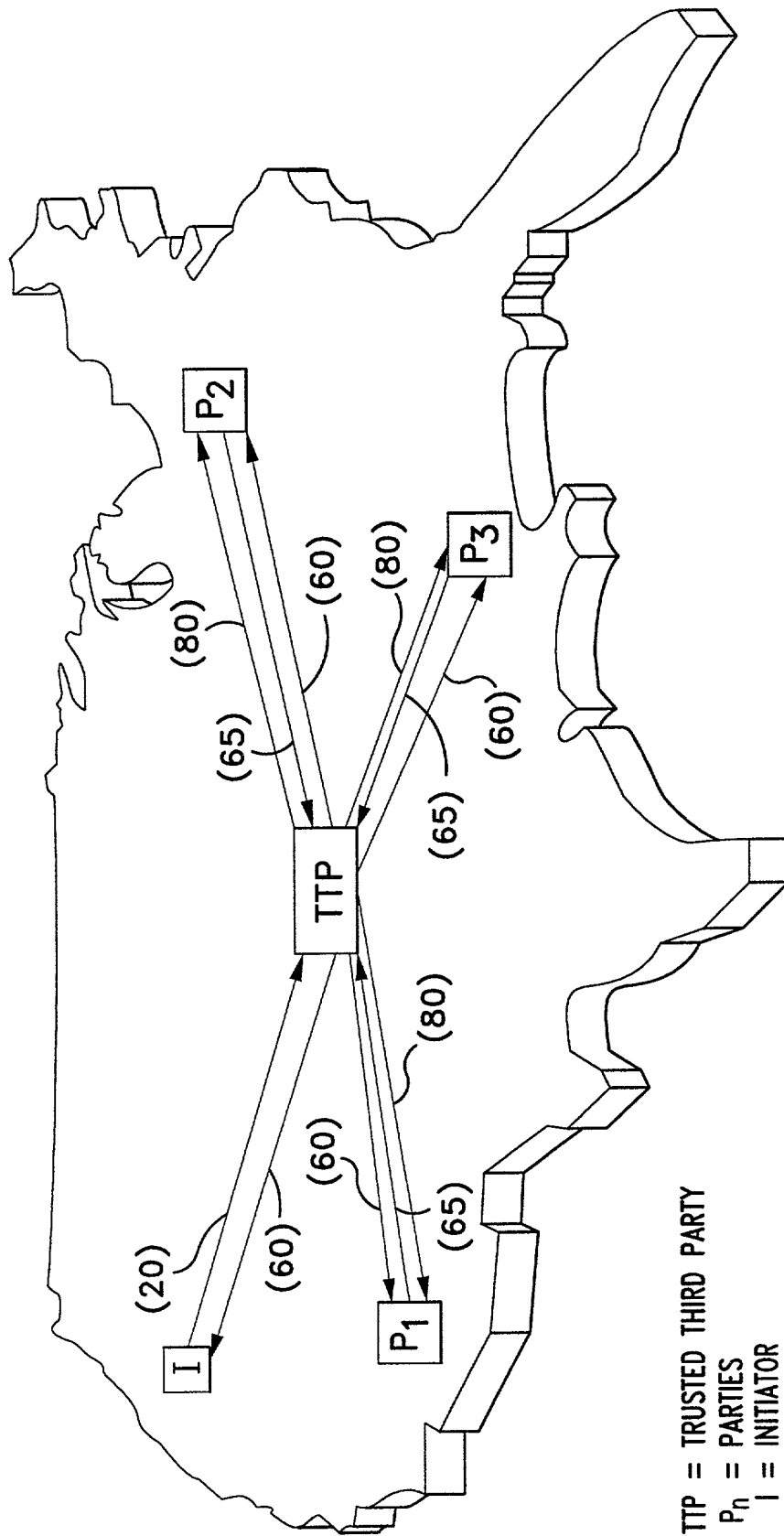


# OVERVIEW OF ENHANCED ESCROW PROCESS



TTP = TRUSTED THIRD PARTY

P<sub>n</sub> = PARTIES

I = INITIATOR

(20) = INITIATOR TRANSMITS DOCUMENT SET TO TRUSTED THIRD PARTY (TTP).

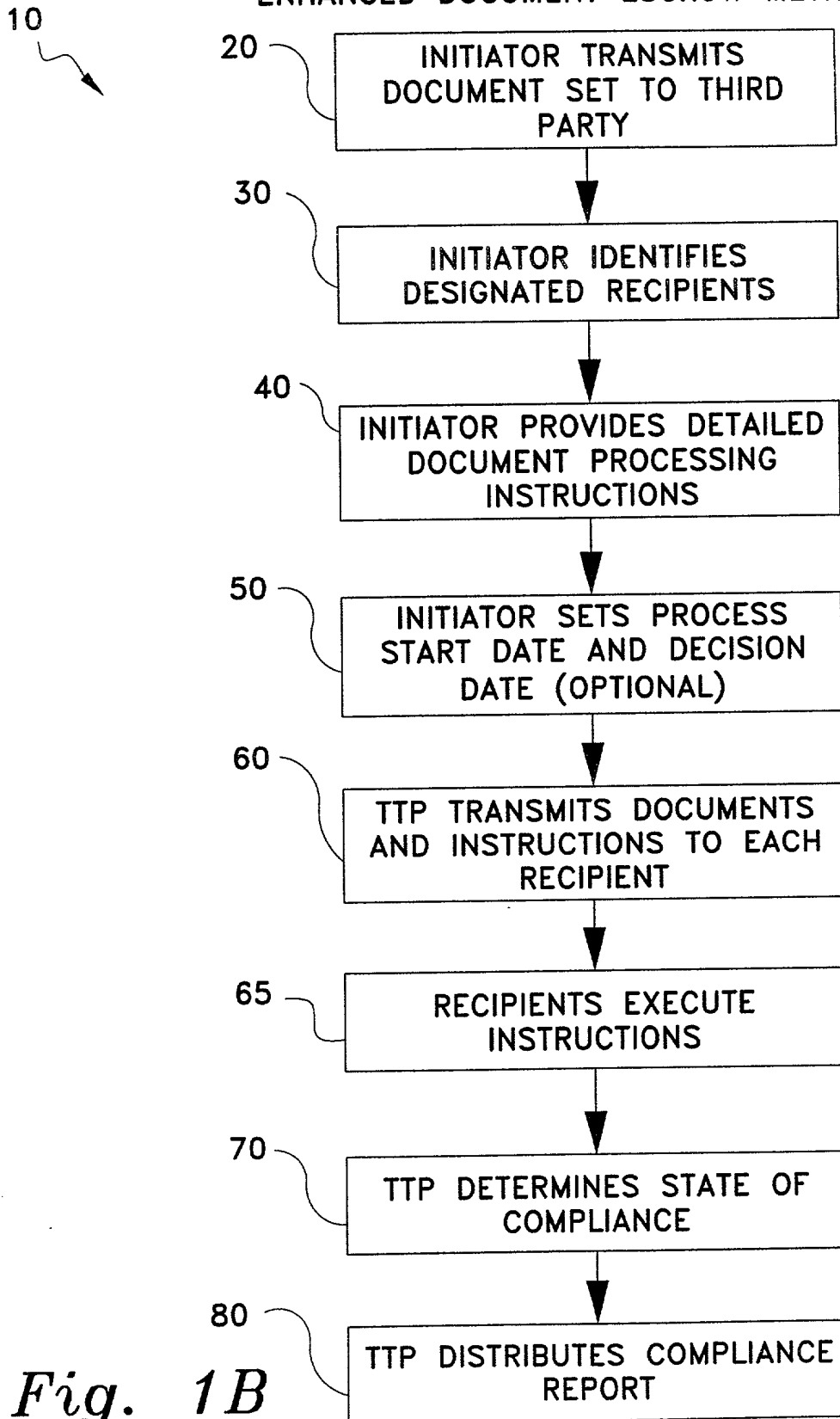
(60) = TRUSTED THIRD PARTY TRANSMITS DOCUMENTS AND INSTRUCTIONS TO EACH RECIPIENT.

(65) = RECIPIENT EXECUTES INSTRUCTIONS AND INFORMS TTP.

(80) = COMPLIANCE REPORT

Fig. 1A

## ENHANCED DOCUMENT ESCROW METHOD



*Fig. 1B*

STEP 1: TRANSMIT YOUR DOCUMENT SET 20

22		23		21	
DOCUMENT #	FILE NAME	DOCUMENT WORKING TITLE			
1	(UPLOAD FILE)	(TYPE TITLE HERE)			
2	(UPLOAD FILE)	(TYPE TITLE HERE)			

Fig. 2

STEP 2: IDENTIFY THE DESIGNATED RECIPIENT 30

31		32	33	34	35	36	37	38
P <sub>n</sub>	NAME	EMAIL ADDRESS	CITY	STATE	ZIP	COUNTRY	FAX	PHONE
P <sub>1</sub>	(NAME)	(EMAIL)	(CITY)	(STATE)	(ZIP)	(COUNTRY)	(FAX)	(PHONE)
P <sub>2</sub>	(NAME)	(EMAIL)	(CITY)	(STATE)	(ZIP)	(COUNTRY)	(FAX)	(PHONE)
P <sub>3</sub>	(NAME)	(EMAIL)	(CITY)	(STATE)	(ZIP)	(COUNTRY)	(FAX)	(PHONE)

Fig. 3

STEP 3: DETAILED DOCUMENT PROCESSING INSTRUCTIONS: 40

ACTION #	DESCRIPTION	RECIPIENT NUMBER	DOC. NUMBER	DEADLINE	ATTACHED COMMENTS
1	CHOOSE FROM: REQUIRE RECIPIENT SIGNATURE REQUIRE RECIPIENT APPROVAL REQUIRE RECIPIENT REVIEW REQUIRE RECIPIENT PAYMENT (INPUT OTHER ACTION)	(P <sub>1</sub> , P <sub>2</sub> , P <sub>3</sub> ...)	(1,2,3...)	(DATE)	(TYPE COMMENTS HERE)
2	CHOOSE FROM: REQUIRE RECIPIENT SIGNATURE REQUIRE RECIPIENT APPROVAL REQUIRE RECIPIENT REVIEW REQUIRE RECIPIENT PAYMENT (INPUT OTHER ACTION)	(P <sub>1</sub> , P <sub>2</sub> , P <sub>3</sub> ...)	(1,2,3...)	(DATE)	(TYPE COMMENTS HERE)
3	CHOOSE FROM: REQUIRE RECIPIENT SIGNATURE REQUIRE RECIPIENT APPROVAL REQUIRE RECIPIENT REVIEW REQUIRE RECIPIENT PAYMENT (INPUT OTHER ACTION)	(P <sub>1</sub> , P <sub>2</sub> , P <sub>3</sub> ...)	(1,2,3...)	(DATE)	(TYPE COMMENTS HERE)

Fig. 4

50  
STEP 4: SET A PROCESS START AND TERMINATION CONDITIONS.

DOCUMENT PROCESSING STARTS ON: 51

DOCUMENT PROCESSING ENDS ON: 52

DISTRIBUTE A DETAILED COMPLIANCE REPORT: YES/NO 53

*Fig. 5*

80

INDIVIDUAL COMPLIANCE REPORT

22		23		21	
DOCUMENT #	FILE NAME	DOCUMENT WORKING TITLE			
1	(CONTRACT.DOC)	(CONTRACT FOR SERVICES)			

62		42		45		63	
RECIPIENT	PROCESSING INSTRUCTION			DEADLINE	COMPLIANCE		
MARY	REQUIRE RECIPIENT PAYMENT			DATE	SUCCESS		
ATTACHED COMMENTS							
MARY, PLEASE PROVIDE PAYMENT BY VISA							

Fig. 6